



Naval Medical Center San Diego COVID-19 Asymptomatic Testing Request for Support Procedure

In response to a widening of the aperture for asymptomatic testing of individuals and operational units, the below **Request for Support** guidance is provided.

Request for Support (RFS) Procedure:

1. Command Medical Department should route their request through their respective TYCOM Medical. Upon TYCOM review, request should be routed to NMCS D's Operational Forces Medical Liaison (OFML) Office at usn.san-diego.navmedcensanca.list.ofml-nmrtc-sd@mail.mil. Units that do not have an organic medical department will copy their Commanding Officer on the request. Individuals and families transferring overseas for PCS/TAD will attach orders to their request. Attach Excel alpha roster to the initial request.
2. RFS Email subject should be titled "RFS COVID-19 TESTING, COMMAND NAME." Email should include:
 - a. Who: Command requesting support and POC name, email, and contact number.
 - b. What: Identify number of members requested to be tested and any other specifics regarding the members to be tested (members must be eligible for care).
 - c. Where: Specify NMCS D Drive-Thru or other testing site. Discuss with OFML prior to submission if request is other than Drive-Thru or greater than 20 members per day.
 - d. When: Specify when your command will be able get members to the testing site and when testing results are needed. Also specify if there is a No Later Than (NLT) requirement. Results can take up to 48 hours to post, please plan accordingly.
 - e. Why: Specify why this testing is necessary, e.g. in support of mission requirements. Please be as specific as possible as this will also determine priority level.
 - f. **For overseas travel**, the 72 hour testing rule includes every take off time in the itinerary. Please communicate when you will be leaving San Diego and departure of ALL connecting flights. ****Highly recommend that you check the host country's travel site for updates. Balboa only tests with COVID-PCR or RT-PCR.**
3. Once the RFS is received and approved, NMCS D Fleet Liaison will schedule and coordinate with the requesting unit for testing via the following steps:
 - a. Verify receipt of accurate Alpha roster.
 - b. Verify members will bring a copy of the attached PUI form to the testing site.
 - c. Verify Command or Fleet Liaison Office ordered the correct COVID-19 tests, depending on the chosen testing location.
4. After above steps have been completed, OFML will work with Command Medical Department to arrange testing date and time at NMCS D COVID-19 Drive-Thru or alternate location as required.

For questions please contact Operational Forces Medical Liaison Officer, CDR Bigornia at (619) 385-8396 or Elegant.C.Bigornia@mail.mil.