



The equipment that has been issued tonight to include two (2) belts, one (1) pulse oximeter finger probe and one (1) Sleep Study machine. All equipment must be returned **No later than 8 a.m.** the following morning. This is so that all data can be transferred and the equipment cleaned.

If you cannot have the equipment back to the Sleep Lab at the above time, you must make arrangements with the sleep technicians to drop off all equipment at another ***prearranged*** time. If you cannot make either of these times, you must make other arrangements and inform the Sleep Lab personnel of the situation. It does not have to be you who drop off the equipment. A friend, spouse or fellow shipmate/marine who has Naval Base access privileges can turn in all the equipment and accompanying paperwork at the designated time on your behalf.

Any Active Duty member who fails to return all equipment and paperwork at or before the designated time, whether 8 a.m. or a prearranged time, who has not contacted the Sleep Lab to make arrangements, will have their chain of Command notified of the situation.

Any patients who do not adhere to this time table, active duty or otherwise, may be asked to reschedule and repeat your sleep study.

Name: \_\_\_\_\_  
(print)

Tech: \_\_\_\_\_  
(print)

\_\_\_\_\_  
(sign)

\_\_\_\_\_  
(sign)

Equipment S/N: \_\_\_\_\_

Prearranged Time: \_\_